

COMMITTEE MEETING DATE: 5/23/2022

SUBJECT: PROCUREMENT APPROVAL REQUEST – PREFERRED TECHNOLOGY VENDORS

PREPARED BY: KELLY GUTHNER, CIO AND BRIAN BRAUN, CFO

Proposed Action:

Seeking the Finance and Operations Committees recommendation for Board approval to enter into or amend Master Service Agreements and subsequent work orders for technology services with vendors selected through a competitive proposal process for a combined amount not to exceed \$10 million.

Summary:

The previous preferred technology vendor procurement is coming to an end on June 30, 2022. In order to continue to flexibly address the technology resource needs of the organization, C4HCO initiated a request for proposal process. The RFP's intent was to reconfirm existing vendors are providing competitive pricing and also possibly add new vendors to the preferred vendor pool.

To insure we don't incur disruptions with the services being currently provided by our active technology vendors we have split this procurement into 2 phases. The first phase is covered by this request and is seeking approval of the "Group 1" vendors. With the current projects underway, it is essential these Group 1 vendors continue to provide resources until completion of these projects. The selected vendors all responded to our RFP. The selection of these vendors is based on an existing active contractual relationship that is in good standing. We also were able to verify the rates being provided by these vendors are competitive (albeit not necessarily the lowest) with the other respondents to the RFP. Based on these criteria we are seeking approval of the following Group 1 vendors:

Coalfire Systems

CGI

Quanta Intelligence

Opticca Security

Compri Consulting

Optum (fka hCentive)

Based on the expected level of work needed to complete the current projects we are requesting a not to exceed amount of **\$10 million over the next 12 months**. The scope of services include development, technology operations, project management, data management and privacy and security services. Any additional funding and extensions of this procurement will require Board approval.

Over the next month we will complete our analysis of Group 2 eligible vendors (27 total). Any of the vendors from Group 2 that we select will require approval by the Board with justification of our selection provided.

Staff Recommendation:

Staff recommends the approval of this request to allow us to proceed to contract with the selected Group 1 preferred vendors.

Procurement Compliance:

Procurement Exceeds \$250,000 threshold: Yes

Procurement/Business Initiative is necessary or advisable: Yes – this procurement will allow for a timely and efficient implementation of the technology projects.

Type of procurement vehicle: Master Service Agreements with each selected vendor accommodated by Statements of Work for specific work requests.

Need for RFP,RFI,RFS or similar: Yes, given the potential for contracting with any one vendor exceeding \$150,000, C4HCO underwent a formal RFP process to select the vendors.

Funding Source:

Anticipate the use of general operating funds to fund this procurement request. Expenditures of the level being requested are anticipated in the FY23 proposed budget. Contracts with these preferred vendors are generally structured to provide flexibility in commitment levels in order to react to changing financial constraints. Under certain circumstances, federal or state funds may be used if the project work is related to a state or federal program.